

# MINUTES

## KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING October 25, 2022

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 5:00 p.m.  
A quorum was present.

Attending Directors and Staff:

Carol Hart, Secretary/Treasurer  
Dawn Moses, Chair  
Dennis Iott, Director  
Mark Randolph, District Manager  
Renee Penny, Conservation Specialist  
Jim Pawlowicz, MDARD

Also in attendance: Mark Gilson

Not in attendance:

Sam Fahl, Director  
Robert Baldwin, commissioner liaison  
Monica Caster, District Conservationist – USDA/NRCS  
Seth Lanning, Huron Pines AmeriCorps member  
Larry Czelusta, FAP Forester  
Jodi Dehate, MAEAP Technician

Public Comment: none

Compliments: Mr. Randolph to Mr. Gilson for being awarded volunteer of the year at the district's annual meeting. Mr. Gilson to Eric Baker as an outstanding speaker at the annual meeting, and to Ms. Hart and Ms. Penny for providing nice door prizes. Mr. Randolph to Ms. Hart for all of the time she puts in as treasurer. Ms. Moses to Mr. Lanning for delicious pumpkin soup at the farmers market cooking demo.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the September 20, 2022 minutes as corrected.

Treasurer's Report and Payment of Bills: Motion by Hart, supported by Iott to accept the Treasurers Report for September, 2022 and to authorize payment of bills for October, 2022, in the amount of \$8,051.93 and credit card payments of \$516.29 Motion passed.

Staff Reports:

Ms. Caster provided written report and update on Kalkaska applications and site visits.

Mr. Czelusta submitted a written report of accomplishments through September.  
Ms. Dehate submitted a written report of accomplishments through September.  
Mr. Randolph indicated staff would meet later in the week to assess organizational needs.

Commissioner Update: Mr. Baldwin had a conflicting meeting. Mr. Randolph shared Rugg Pond engineering report is coming in November.

Friends of Conservation Update: Mr. Gilson announced Friends are considering an event to celebrate their non-profit certification. E-waste tentatively scheduled for January 2023.

Grants Report: 2023 Operating Grant: Motion to authorize Ms. Moses to sign Ops Grant, by Iott, supported by Hart. Motion carried. KCD will be reimbursed for trees purchased for the DDA through a Consumers Energy Foundation shade tree grant. Mr. Randolph submitted a \$6,000 request to fund a tire recycling event 7/15/23.

MACD Update: The Annual meeting and convention will be held at Shanty Creek Resort December 5, 6, and 7. Staff and directors strongly encouraged to attend.

Farmers Market: Motion by Hart, supported by Iott, to pay Kalkaska Farmers Market bills in the amount of \$2,700.00. Motion carried.

Business: Motion to authorize District Manager to engage Dale Stanton, CPA, to perform an audit for FY22; by Hart, supported by Iott. Motion carried. The board briefly reviewed applicable acronyms from the MACD operations handbook.

Natural River Applications: none

Correspondence: NACD and MACD dues due later this calendar year.

Meeting adjourned at 6:37 p.m.

Minutes respectfully submitted,  
Mark Randolph, Recorder