

# MINUTES

## KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING January 25, 2022

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 5:01 p.m.  
A quorum was present.

Attending Directors and Staff:

Sam Fahl, Director  
Carol Hart, Secretary/Treasurer  
Dennis Iott, Director  
Dawn Moses, Chair  
John Roberts, Vice Chair  
Seth Lanning, Huron Pines AmeriCorps member  
Renee Penny, Conservation Specialist  
Mark Randolph, District Manager  
Robert Baldwin, commissioner liaison

Also in attendance: Danielle Fahl

Not in attendance:

Larry Czelusta, FAP Forester  
Monica Caster, District Conservationist – USDA/NRCS  
Jodi Dehate, MAEAP Technician  
Jim Pawlowicz, MDARD

Public Comment: none.

Compliments: Ms. Moses to Huron Pines AmeriCorps member, Seth Lanning, for his service in Kalkaska. Mr. Baldwin to Mr. Randolph for his service to the county on the Rugg Pond Steering Committee.

Disclosure of Conflict of Interest: none

Approval of Minutes: Motion to approve the December 13, 2021 minutes; by Roberts, supported by Hart. Motion passed.

Treasurer's Report and Payment of Bills: Motion by Hart, supported by Roberts to accept the Treasurers Report for December, 2021. Passed. Motion to authorize payment of bills for January, 2022, in the amount of \$7016.85, by Hart, supported by Fahl. Motion passed. Ms. Hart presented the FY2021 Audit Report, which is on file and available at the office.

Motion by Fahl, supported by Hart, to Authorize the District Manager to move \$68,000 from MichiganClass operating account to an Ally Bank money market or similar instrument returning at least ½ of 1% interest. Ayes: Roberts, Hart, Iott, Fahl, Moses. Nays: none. Absent: none. Passed. Motion to authorize District Manager to update the district company file in QuickBooks; by Fahl, supported by Iott. Motion passed.

Staff Reports:

Ms. Caster

Mr. Lanning introduced himself and shared his background.

Mr. Pawlowicz

Mr. Czelusta submitted a written report of accomplishments through December.

Ms. Dehate submitted a written report of accomplishments through December.

Ms. Penny provided a written report

Mr. Randolph provided a written report

Commissioner Update: Mr. Baldwin informed the board we were authorized to store our trailers and equipment at the recycle center; and that the disposition of the annex building and recycle center buildings is not known and unlikely to change in the short term. The Rugg Pond RFP has been distributed.

Friends of Conservation Update: none.

Grants Report: Mr. Randolph submitted a grant application to fund the tire recycling event July 30, 2022.

MACD Update: Ms. Hart expects a survey of District educational needs to be distributed from MACD shortly.

Business:

The board reviewed the legal requirements performance elements. The board reviewed the 2022 workplan.

Natural River Applications: none.

Correspondence: none

Meeting adjourned at 6:40 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder