

# **M I N U T E S**

## **KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING April 19, 2022**

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 5:00 p.m. sharp.  
A quorum was present.

Attending Directors and Staff:

Sam Fahl, Director  
Carol Hart, Secretary/Treasurer  
Dennis Iott, Director  
Dawn Moses, Chair  
John Roberts, Vice Chair  
Monica Caster, District Conservationist – USDA/NRCS  
Jim Pawlowicz, MDARD  
Seth Lanning, Huron Pines AmeriCorps member  
Renee Penny, Conservation Specialist  
Mark Randolph, District Manager

Also in attendance: Danielle Fahl, Ron Sache, Mark Gilson

Not in attendance:

Robert Baldwin, commissioner liaison  
Larry Czelusta, FAP Forester  
Jodi Dehate, MAEAP Technician

Public Comment: none.

Compliments: Mr. Pawlowicz to Mr. Randolph for presenting conservation success stories on the MDARD operations grant seminar; Ms. Moses to Mr. Roberts and Ms. Penny for initiating the Trout Festival parade float; Mr. Randolph to Mr. Lanning for his detailed work creating the native wildflower and vegetable seed packets.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the March 15, 2022 minutes as presented.

Treasurer's Report and Payment of Bills: Motion by Iott, supported by Fahl to accept the Treasurers Report for March, 2022 and to authorize payment of bills for April, 2022, in the amount of \$1,988.11 and credit card payments of \$3,619.21; Motion passed.

Staff Reports:

Mr. Pawlowicz – reviewed his written report.

Mr. Czelusta submitted a written report of accomplishments through March.

Ms. Dehate submitted a written report of accomplishments through March.

Ms. Penny reported on preparations for the seedling sale and farmers market opening day May 3.

Mr. Randolph shared cost share interest from the community, and reported Rugg Pond engineering bids were received and the low bid recommendation was forwarded to the commissioners.

Commissioner Update: Mr. Baldwin had conflicting meetings (plural).

Friends of Conservation Update: Board will meet again on 4/20/22.

Grants Report: Tire recycling grant is a reimbursement grant, so no action is necessary until after the tire event..

MACD Update: MACD Summer meeting will be in person in Bay City June 6,7; board members are encouraged to attend.

Business: The board reviewed the MDARD operations review element on annual meetings and election of officers. Mr. Pawlowicz assisted. Mr. Randolph will send a clean copy of the completed form to Mr. Pawlowicz along with forms the board reviewed at prior meetings.

Choosing a date for our annual meeting will be placed on next month's agenda.

Credit Card for Farmers Market: The following resolution was motioned by Hart, supported by Fahl:  
Whereas the District is managing the Kalkaska Farmers Market, and  
Whereas, the Farmers Market has a separate bank account for accounting purposes, and  
Whereas, certain memberships, fees, and expenses shall be incurred online and/or with credit,  
Therefore, be it resolved, the Conservation District board authorizes the staff to obtain two corporate credit cards from Forest Area Federal Credit Union, with a limit of \$1,000.00, and hereby authorizes Renee Penny and Mark Randolph to sign the required forms and possess the cards for use per our existing credit card policy.

Ayes: Fahl, Hart, Iott, Moses Roberts.

Nays: none

Absent: none

Chair Moses declared the resolution adopted this 19<sup>th</sup> day of April, 2022.

Natural River Applications: none in hand.

Correspondence: none

Meeting adjourned at 6:08 p.m.

Minutes respectfully submitted,  
Mark Randolph, Recorder