

# MINUTES

## KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING April 19, 2023

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 1:01 p.m.  
A quorum was present.

Attending Directors and Staff:

Dawn Moses, Chair  
Sam Fahl, Director  
Carol Hart, Secretary/Treasurer  
Dennis Iott, Director  
Monica Caster, District Conservationist – USDA/NRCS  
Mark Randolph, District Manager  
Sarah Schroeder, Community Outreach Specialist  
Robert Baldwin, commissioner liaison  
Larry Czelusta, FAP Forester

Also in attendance: Danielle Fahl

Not in attendance:

Olivia Cotton, Director  
Renee Penny, Conservation Specialist  
Jim Pawlowicz, MDARD

Public Comment: none

Compliments: Mr. Randolph to Carol Hart for her attention to detail reviewing District financials and documents; Mr. Randolph to Sarah Schroeder for her focus and work ethic; Ms. Moses to Ms. Penny for her Farmers Market organization and promotion.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the March 31, 2023 regular meeting minutes as amended.

Treasurer's Report and Payment of Bills: The treasurer discussed the findings of the 9-30-22 audit. Motion by Fahl, supported by Hart to accept the Treasurers Report for March, 2023, and to authorize payment of bills for April, 2023, in the amount of \$983.50 and credit card payments of \$3,675.45, and KFM bills of 250.00 and KFM credit card payment of 946.98. Motion passed.

Staff Reports:

CAKE: Mr. Randolph informed the board that a new MoU was signed between ACD and CAKE for ACD to continue acting as fiduciary.

Ms. Caster reported active contracts are being reviewed; she is continuing office hours in Kalkaska. Mr. Czelusta highlighted his outreach events.

Mr. Pawlowicz – submitted a written report with items of note for Districts.

Ms. Penny reported on upcoming busy season; the KFM survey identified \$21,000 in sales last year.

Mr. Randolph submitted a written report outlining the many activities underway.

Ms. Schroeder shared her written report including the proposed date of the conservation tour.

Commissioner Update: Mr. Baldwin updated the board on the Rugg Pond Steering Committee activities and shared the new maintenance person at the county, Bob Henning, is very capable and willing to work with us and others to enhance our county land and promote healthy activities.

Cost Share Update: The last draft of the conservation grants program was discussed and amended. Motion by Hart, supported by Fahl, to approve the proposed 2023 conservation grant program as amended. Motion carried.

Farmers Market: Ms. Schroeder reported that the orientation for 2023 season was the prior day, 4/18, with returning and new vendors in attendance.

Friends of Conservation Update: Mr. Gilson had a conflicting appointment.

Grants Report: There was no new grant activity.

MACD Update: MACD legislative day is May 18. Board members are encouraged to attend. Chair Moses is serving on the finance committee for MACD, and Michigan CLASS will be a topic at the summer conference.

Business: The audit report and conservation grant programs were discussed during prior reports. The board changed its regular meeting day from the third Tuesday to the third Monday of each month. The meeting time will remain 5:00 p.m. The annual meeting and election of directors will be held on October 20, 2023.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 2:32 p.m.

Minutes respectfully submitted,  
Mark Randolph, Recorder

[1 spelling error corrected per board review]