

The Kalkaska Conservation District Board resolves:

SECTION 1: Title--This resolution shall be known as the Kalkaska Conservation District 2023 General Appropriations Act.

SECTION 2: Public Hearing on the Budget--Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published on September 8, 2022 and September 15, 2022, and a public hearing on the proposed budget was held on September 20, 2022.

SECTION 3: Adoption of budget by Activity/Department--Kalkaska Conservation District Board adopts the 2022-2023 fiscal year budgets for the various funds by Activity/Department. Conservation District officials responsible for the expenditures authorized in the budget may expend Conservation District funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

SECTION 4: Payment of Bills--All claims (bills) against the Conservation District shall be approved by the Kalkaska Conservation District Board **prior** to being paid. The Conservation District Administrator and Treasurer may pay certain bills prior to approval by the Conservation District Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Conservation District Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 5: Authorized salary, hourly and per diem rates--Included in the various Activities/Departments are amounts of the salary, hourly and per diem rates for the officials and employees of the Conservation District as follows:

Per Diem—Conservation District Board	n/a
Executive Director/Administrator	\$56,926/yr
Technician 1	\$49,552/yr
Technician 2	\$40,000/yr
Resource Professionals	n/a
Program Assistant	n/a
Health Insurance	\$14,648/yr
Retirement Benefit	\$14,648/yr

SECTION 6: Estimated Revenues and Expenditures--Estimated total revenues and expenditures for the various funds of Kalkaska Conservation District are:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General	299,111	297,981

SECTION 7: Periodic Financial Reports--The Conservation District Administrator shall provide the Conservation District Board at the monthly Board meeting a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Conservation District.

SECTION 8: Budget Monitoring--Whenever it appears to the District Administrator or the Conservation District Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the District Administrator shall present to the Conservation District Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.


SECTION 9: Board Adoption--Motion made by Hart, second by Roberts to adopt the forgoing resolution and General Appropriations Act.

Upon roll call vote, the following voted aye: Hart, Moses, Roberts

The following voted nay: none

Absent: Fahl, Iott

The Chairperson declared the motion carried and the resolution adopted on the 20th day of August, 2022.


Dawn Moses, Chair