

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING October 20, 2020

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 6:32 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Sam Fahl, Director
Dennis Iott, Director
John Roberts, Vice Chair
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Larry Czelusta, FAP Forester (by telephone)
Monica Caster, District Conservationist – USDA/NRCS

Also in attendance: none

Not in attendance:

Carol Hart, Secretary/Treasurer
Leigh Ngirarsaol, County Commissioner
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician

Public Comment: none.

Compliments: Ms. Moses to Mr. Roberts for chairing previous meeting on short notice.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the September 15, 2020 minutes as corrected;. Passed

Treasurer's Report and Payment of Bills: Motion by Iott, supported by Roberts to accept the Treasurers Report for September, 2020 and to authorize payment of bills for October, 2020, in the amount of \$4924.87. Motion passed.

Staff Reports:

Ms. Caster reported on site visits and projects in Kalkaska County.
Mr. Czelusta submitted a written report of accomplishments through September.
Ms. Dehate submitted a written report of accomplishments through September.
Ms. Penny updated the board on current projects.
Mr. Randolph reported on ongoing work.

Commissioner Update: none.

MACD Update: The board discussed the Region 3 meeting held via zoom Thursday, September 24th.

Business:

Friends of Conservation progressing toward establishing 501(c)(3) status.

Election of Directors to be held Friday, October 23 from 6:30 to 7:30 at the District office.

Natural River Applications: UM2020010V. Staff review suggests no reason to oppose, as proposed changes do not encroach on the river.

Correspondence: none; Mr. Iott shared some of Dr. George Bird's field study results.

Meeting adjourned at 7:34 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING November 17, 2020

Meeting held via Zoom

The meeting was called to order by Chair Moses at 6:32 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Sam Fahl, Director
Carol Hart, Secretary/Treasurer

Dennis Iott, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Monica Caster, District Conservationist – USDA/NRCS
Jim Pawlowicz, MDARD

Also in attendance: none

Not in attendance:

John Roberts, Vice Chair
Leigh Ngirarsaol, County Commissioner
Larry Czelusta, FAP Forester
Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician

Public Comment: none.

Compliments: Mr. Randolph to Ms. Moses and Ms. Hart for their careful review of board documents. Ms. Moses to Mr. Randolph for his dedication and Ms. Hart for her involvement in MACD.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the October 20, 2020 minutes as corrected; Passed

Treasurer's Report and Payment of Bills: Motion by Iott, supported by Hart to accept the Treasurers Report for October, 2020 and to authorize payment of bills for November, 2020, in the amount of \$1,248.04. Motion passed.

The Chair turned the meeting over to Mr. Randolph for the election of officers.
Motion by Iott, supported by Fahl, to nominate Moses, Chair, Roberts, vice-chair, and Hart, secretary/treasurer.

Motion by Hart, supported by Moses, to close nominations. The slate of officers was approved by a unanimous roll call vote.

Chair Moses resumed control of the meeting.

Staff Reports:

Ms. Caster reported on site visits and projects in Kankaska County including pollinators and buffalo.

Mr. Czelusta submitted a written report of accomplishments through October.

Ms. Dehate submitted a written report of accomplishments through October.

Mr. Pawlowicz shared insight from GTCD on MICLASS and Friends groups.

Ms. Penny updated the board on current projects.

Mr. Randolph reported on operations and upcoming work.

Commissioner Update: none.

MACD Update: The board reviewed the proposed MACD diversity resolution without taking action.

Ms. Hart will attend the State meeting via Zoom December 8th. Motion by Fahl to nominate Ms.

Hart MACD Region 3 representative, supported by Iott. Passed by unanimous roll call vote.

Business:

Friends of Conservation to incorporate; 501(c)(3) status is later step.

Mr. Randolph reported that two of three firms contacted for the FY2020 audit have responded.

Ms. Moses informed the board she will contact them for input into the district manager's performance evaluation.

The board reviewed the MDARD operations review self-assessment for legal compliance and personnel policies.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 8:26 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING December 15, 2020

Meeting held via Zoom

The meeting was called to order by Chair Moses at 6:32 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Carol Hart, Secretary/Treasurer
John Roberts, Vice Chair
Dennis Iott, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Monica Caster, District Conservationist – USDA/NRCS

Also in attendance: none

Not in attendance:

Sam Fahl, Director
Leigh Ngirarsaol, County Commissioner
Larry Czelusta, FAP Forester
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician

Public Comment: none.

Compliments: Ms. Hart to Ms. Moses for agreeing to be vice chair for MACD Region 3.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the November 17, 2020 minutes as presented.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for November, 2020. Motion to authorize payment of bills for December, 2020, in the amount of \$1,810.36 by Hart, supported by Iott. Motion passed.

Staff Reports:

Ms. Caster reported on applications due 1/22/2021

Mr. Czelusta submitted a written report of accomplishments through November.

Ms. Dehate submitted a written report of accomplishments through November.

Ms. Penny updated the board on current projects.

Mr. Randolph reported on operations and upcoming work.

Chair Moses noted written reports are appreciated.

Commissioner Update: none.

MACD Update: Ms. Hart attended the MACD Annual Meeting (virtually); 20 Districts were represented. Michigan Legislature considering a “Healthy Soils” act, which will be a topic at the MACD annual convention.

Business:

Friends of Conservation are finalizing bylaws.

Motion by Roberts, supported by Iott, to authorize Chair Moses to engage Lake Michigan CPA to perform District’s FY2020 audit. Passed.

Motion to change meeting time to 5:00pm on 3rd Tuesdays, by Hart, supported by Roberts. Passed.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 8:26 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

A P P R O V E D M I N U T E S

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING January 19, 2021

Meeting held via Zoom

The meeting was called to order by Chair Moses at 5:05 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Sam Fahl, Director
Carol Hart, Secretary/Treasurer
John Roberts, Vice Chair
Dennis Iott, Director
Robert Baldwin, County Commissioner
Jodi Dehate, MAEAP Technician
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Monica Caster, District Conservationist – USDA/NRCS

Also in attendance: none

Not in attendance:

Larry Czelusta, FAP Forester
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none.

Compliments: Ms. Hart to Ms. Penny and Mr. Randolph for roles at the MACD winter conference. Mr. Randolph to Ms. Moses for her availability between meetings to assist with administrative functions. Ms. Moses to the Friends of Conservation group for their work getting set up as a formal organization.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the December 15, 2020 minutes as corrected.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for December, 2020. Motion to authorize payment of bills for January, 2021, in the amount of \$1,143.17 by Roberts, supported by Hart. Motion passed.

Staff Reports:

Ms. Caster reported application deadline extended to 1/29/2021; 4 are pending.
Mr. Czelusta submitted a written report of accomplishments through December.
Ms. Dehate gave her report of accomplishments through December.
Ms. Penny submitted a written report of accomplishments through December.
Mr. Randolph submitted a written report of accomplishments through December.

Commissioner Update: Mr. Baldwin introduced himself and shared his interests in conservation.

MACD Update: Ms. Hart revealed MACD has a new Executive Director, Dan Moilanen. The next MACD meeting will be held online in March.

Business:

Friends of Conservation are beginning membership drive.
FY2020 audit to begin 1/21/21.
District strategic plan needed this year, Mr. Randolph to propose scope of planning effort at February meeting.

Natural River Applications: One pending for February; no application in hand at this time.

Correspondence: none.

Meeting adjourned at 6:36 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

M I N U T E S

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING February 16, 2021

Meeting held via Zoom

The meeting was called to order by Chair Moses at 5:05 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Sam Fahl, Director
Carol Hart, Secretary/Treasurer
John Roberts, Vice Chair
Dennis Iott, Director
Robert Baldwin, County Commissioner
Leah Grimmer, Community Outreach Specialist
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Monica Caster, District Conservationist – USDA/NRCS

Also in attendance: none

Not in attendance:

Larry Czelusta, FAP Forester
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none.

Compliments: Mr. Randolph to Ms. Grimmer for hitting the ground running.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the January 19, 2021 minutes as presented.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for January, 2021. Motion to authorize payment of bills for February, 2021, in the amount of \$10,980.17 by Fahl, supported by Hart. Motion passed.

Commissioner Update: Mr. Baldwin informed the board that chairman Fisher will likely appoint an additional member of the public to the Rugg Pond Steering Committee.

Staff Reports:

Ms. Caster reported the CSP application deadline is 3/5/2021.

Mr. Czelusta submitted a written report of accomplishments through January.

Ms. Grimmer gave the board a written and verbal report of activities to date.

Ms. Dehate gave her report of accomplishments through January.

Ms. Penny submitted a written report of accomplishments through January.

Mr. Randolph submitted a written report of accomplishments through January.

MACD Update: Ms. Hart shared that the next MACD meeting will be held online in March and that she is seeking concerns and accomplishments of districts in region 3 to share at that time. MACD executive director Dan Moilanen seeks to have a zoom meeting with each district.

Business:

Friends of Conservation are engaged in strategic planning.

Board performed a visioning exercise in preparation of its resource assessment and strategic planning.

Natural River Applications: UM2020012 appears likely to be approved; UM2020013 seems unlikely due to exceeding the allowed limit on increase of square feet.

Correspondence: none.

Meeting adjourned at 6:03 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

D R A F T M I N U T E S

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING March 16, 2021

Meeting held via Zoom

The meeting was called to order by Chair Moses at 5:00 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Carol Hart, Secretary/Treasurer
John Roberts, Vice Chair
Dennis Iott, Director
Robert Baldwin, County Commissioner
Leah Grimmer, Community Outreach Specialist
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Monica Caster, District Conservationist – USDA/NRCS
Larry Czelusta, FAP Forester
Jim Pawlowicz, MDARD

Also in attendance: Mark Gilson, Friends of Conservation

Not in attendance:

Sam Fahl, Director
Jodi Dehate, MAEAP Technician
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: Mr. Gilson declared we are doing a wonderful job.

Compliments: Mr. Gilson to KCD easy to access ZOOM. Ms. Moses to Ms. Penny that the website attractive and user friendly. Mr. Pawlowicz to Ms. Hart for her MACD Region 3 reports to districts.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the February 16, 2021 minutes as presented.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for February, 2021. Motion to authorize payment of bills for March, 2021, in the amount of \$3,113.00 by Hart, supported by Roberts. Motion passed.

Commissioner Update: Mr. Baldwin informed the board that Federal stimulus payments to local governments may be an opportunity to conduct repairs at Rugg Pond.

Staff Reports:

Ms. Caster reported she is working with approvals, creating a tree planting reference guide for NRCS programs for our website.

Mr. Czelusta submitted a written report of accomplishments through February and invited the board to attend his Stump Tales presentation in May.

Ms. Grimmer gave the board a verbal report of activities to date.

Ms. Dehate submitted a written report of accomplishments through February.

Ms. Penny reported on accomplishments through February.

Mr. Randolph explained the need for a dedicated trailer to transport the tree planter. Motion to purchase a trailer not to exceed \$1,000 by Hart, supported by Roberts. Motion passed.

Mr. Pawlowicz reminded the board that the open meetings act changes to accommodate COVID 19 are set to change at the end of the month.

MACD Update: Ms. Hart encouraged the board to meet virtually with the new MACD Executive Director, Dan Moilanen, to hear his vision of the association.

Business:

Mr. Iott proposed Todd Feensrta, a hydrogeologist with Midwest Water Stewards, be our speaker at our annual meeting this fall.

The board reviewed the MDARD governance self-assessment document.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 6:28 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

DRAFT MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING April 20, 2021

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 5:01 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
John Roberts, Vice Chair
Sam Fahl, Director
Dennis Iott, Director
Robert Baldwin, County Commissioner
Leah Grimmer, Community Outreach Specialist
Renee Penny, Conservation Specialist
Monica Caster, District Conservationist – USDA/NRCS

Also in attendance: Mark Gilson, Friends of Conservation

Not in attendance:

Carol Hart, Secretary/Treasurer
Jodi Dehate, MAEAP Technician
Mark Randolph, District Manager
Larry Czelusta, FAP Forester
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none.

Compliments: Mr. Randolph (absent but via Mr. Roberts) to Renee for outstanding organization of the seedling sale, both on the ground and online; and to Ms. Grimmer for getting the rental program up and running; and to Friends of Conservation, specifically John Tanner and Mark Gilson, for providing volunteer drivers for tree pick-up. Ms Penny to Friends of Conservation and Kathy Wilkinson with the Youth Probation program volunteers for the help with the seedling sale. Ms. Moses to Ms Penny, that MUCC photo on written report was a nice touch.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the March 16, 2021 minutes as presented.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for March, 2021. Motion to authorize payment of bills for April, 2021, in the amount of \$11,786.49 by Roberts, supported by Fahl. Motion passed.

Staff Reports:

Ms. Caster reported she is working through applications, has a tree and shrub job sheet, looking for non-investor/private forestlands, creating local work group for financial assistance programs, will present NRCS civil rights info to board in May.

Mr. Czelusta submitted a written report of accomplishments through March.

Ms. Grimmer gave the board a verbal report of activities to date, including site visits, MUCC event, tree planter rental underway, conservation tour will be for ChgerryStreet elementary 4th graders in fall, and F2C fundraiser will be with SEEDS at Forest Area.

Ms. Dehate submitted a written report of accomplishments through March.

Ms. Penny submitted a written report of accomplishments through March.

Mr. Randolph was absent but submitted a written report.

Commissioner Update: Mr. Baldwin informed the board of commissioners' work on the Kaliseum, recruiting additional members of the Rugg Pond Steering Committee, and the status of repairs to the dam.

MACD Update: none.

Friends of Conservation Update: Mr. Gilson shared that the friends group will have a flyer promoting membership at the tree sale pickup and farmers market this summer; will have a formal launch of the organization in September.

Business:

The board reviewed MDARD self-evaluation guidelines for board governance.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 6:00 p.m.

Minutes Respectfully Submitted,

Renee Penny/Mark Randolph, Records

DRAFT MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING May 25, 2021

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 5:02 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
John Roberts, Vice Chair
Carol Hart, Secretary/Treasurer
Sam Fahl, Director
Leah Grimmer, Community Outreach Specialist
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: Mark Gilson, Friends of Conservation

Not in attendance:

Dennis Iott, Director
Jodi Dehate, MAEAP Technician
Monica Caster, District Conservationist – USDA/NRCS
Robert Baldwin, County Commissioner
Larry Czelusta, FAP Forester
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none.

Compliments: Mr. Randolph to Mr. Czelusta for his Stump Tales presentation; Ms. Moses to Ms. Penny for farmers market organization and growth; Mr. Gilson to Mr. Randolph and Dave Libby for help with planting a 300 plant windbreak.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the April 20, 2021 minutes as presented.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for April, 2021. Motion to authorize payment of bills for May, 2021, in the amount of \$1,912.04 by Roberts, supported by Hart. Motion passed.

Staff Reports:

Mr. Czelusta submitted a written report of accomplishments through March.

Ms. Grimmer gave the board a written report of activities to date, including that the conservation tour will be for Cherry Street elementary 4th graders in fall, and F2C fundraiser will be with SEEDS at Forest Area Public Schools.

Ms. Dehate submitted a written report of accomplishments through March.

Ms. Penny submitted a written report of accomplishments through March.

Mr. Randolph was absent but submitted a written report.

Commissioner Update: Mr. Baldwin informed the board via Mr. Randolph that the county has \$5,000 in its budget for Rugg Pond maintenance.

MACD Update: Directors Moses and Hart participated in Director training through MACD and both found it useful. MACD Summer Conference will be online June 7 and 8.

Friends of Conservation Update: Mr. Gilson shared that the friends group will wait to incorporate until after electing its first official board of directors in September.

Business:

The resource assessment survey is live and getting results. The District Manager will establish a time, place, and facilitator for a visioning session in June or July.

The FY2020 audit has been received and will be reviewed at the June board meeting.

Natural River Applications: UM2021003V was received. Would result in a 71% expansion of original home.

Correspondence: none.

Meeting adjourned at 6:22 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING June 16, 2021

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 5:01 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
John Roberts, Vice Chair
Carol Hart, Secretary/Treasurer
Leah Grimmer, Community Outreach Specialist
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Monica Caster, District Conservationist – USDA/NRCS
Robert Baldwin, County Commissioner

Also in attendance: Mark Gilson, Friends of Conservation

Not in attendance:

Sam Fahl, Director
Dennis Iott, Director
Jodi Dehate, MAEAP Technician
Larry Czelusta, FAP Forester
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none.

Compliments: Mr. Randolph to Ms. Penny for outstanding farmer's market. Ms. Moses to Mr. Roberts for his well-deserved Citizen of the Year recognition.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the May 18, 2021 minutes as presented.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for May, 2021. Motion to authorize payment of bills for June, 2021, in the amount of \$3,120.50 by Hart, supported by Roberts. Motion passed.

Staff Reports:

Ms Caster presented NRCS Federal notices and non-discrimination policies for the board's use.
Mr. Czelusta submitted a written report of accomplishments through May.
Ms. Grimmer gave the board a report of activities to date.
Ms. Dehate submitted a written report of accomplishments through May.
Ms. Penny submitted a written report of accomplishments through May.
Mr. Randolph reported on current and upcoming efforts.

Commissioner Update: Mr. Baldwin informed the board that the County Affairs committee was meeting with township supervisors to discuss priorities for the 1.7 million dollar relief funding available to the county.

MACD Update: Ms. Hart informed the board MACD State Council meets next week, and Ms. Hart will pass on issues, concerns, and accomplishments from Region 3; and that GTCD agreed to host the Region 3 meeting later this year.

Friends of Conservation Update: Mr. Gilson shared that the friends group obtained its EIN and has opened a bank account at 4Front Credit Union.

Business:

The FY2020 audit by Lake Michigan CPA was reviewed and placed on file.
The board reviewed projected revenues and expenditures through fiscal year end in preparation for developing the FY2022 budget.

Natural River Applications: UM2021003V was carried over to June from last month. The proposed expansion would result in a 71% expansion of original home.

Correspondence: none.

Meeting adjourned at 6:36 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING July 20, 2021

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 5:00 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
John Roberts, Vice Chair
Carol Hart, Secretary/Treasurer
Sam Fahl, Director
Dennis Iott, Director
Leah Grimmer, Community Outreach Specialist
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Monica Caster, District Conservationist – USDA/NRCS

Also in attendance: Mark Gilson, Friends of Conservation

Not in attendance:

Robert Baldwin, County Commissioner
Jodi Dehate, MAEAP Technician
Larry Czelusta, FAP Forester
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none.

Compliments: Ms. Moses to Ms. Penny for representing us well at the farmer's market.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the June 16, 2021 minutes as presented.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for June, 2021. Motion to authorize payment of bills for July, 2021, in the amount of \$1,683.61 by Roberts, supported by Hart. Motion passed.

Staff Reports:

Ms Caster submitted an email update highlighting EQIP and CStR projects.
Mr. Czelusta submitted a written report of accomplishments through June.
Ms. Grimmer gave the board a report of activities to date.
Ms. Dehate submitted a written report of accomplishments through June.
Ms. Penny submitted a written report of accomplishments to date.
Mr. Randolph reported on current and upcoming efforts.

Commissioner Update: Mr. Baldwin informed the board via Mr. Randolph that the county is actively working to engage an engineering firm for Rugg Pond repairs.

Friends of Conservation Update: Mr. Gilson shared that the friends group is on schedule to host a meet-and-greet at Railroad Square on August 24th at 7:00 pm; and is looking at an electronics recycling fund raiser, perhaps in February when the recycling center parking lot is in good shape.

Grants Report: DDA and Village are applying for another ReLeaf Michigan shade tree planting grant in which the District would help plant and maintain more trees in the village.

MACD Update: Ms. Hart proposed the Kalkaska Conservation District nominate a slate of officers for the MACD State Council. Motion to nominate the slate of Jerry Miller, president; Elaine Brown, vice president; and Nancy Szikszay, secretary/treasurer, for the MACD State Council; by Hart, supported by Fahl. Motion carried.

Business:

The board reviewed and discussed parts of the first draft FY2022 budget. It was confirmed that Todd Feenstra will be the speaker at the annual meeting and election of directors to be held November 1, 2021. The board reviewed the resource assessment in preparation for strategic planning to be conducted the following morning, July 21, 2021.

Natural River Applications: Mr. Randolph shared that he had attended a virtual training for Natural Rivers Zoning Review board members.

Correspondence: none.

Meeting adjourned at 6:11 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

APPROVED M I N U T E S

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING August 17, 2021

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 5:01 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
John Roberts, Vice Chair
Carol Hart, Secretary/Treasurer
Dennis Iott, Director
Robert Baldwin, County Commissioner
Renee Penny, Conservation Specialist

Also in attendance: Mark Gilson, Friends of Conservation

Not in attendance:

Monica Caster, District Conservationist – USDA/NRCS
Larry Czelusta, FAP Forester
Jodi Dehate, MAEAP Technician
Sam Fahl, Director
Leah Grimmer, Community Outreach Specialist
Jim Pawlowicz, MDARD
Mark Randolph, District Manager
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none.

Compliments: Mr. Iott to Mr. Roberts on being chosen Citizen of the Year; Ms. Moses to Ms. Penny for excellent work at the farmer's market; Ms. Moses to Mr. Roberts for the library's role in Kalkaska's 150th anniversary, "Thanks for being a community partner on the effort." Ms. Moses to Ms. Shy for the article in the newspaper promoting Friends of Conservation.

Disclosure of Conflict of Interest: none

Approval of Minutes: Board approved the July 20, 2021 minutes as presented.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for July, 2021. Motion to authorize payment of bills for July, 2021, in the amount of \$545.14 by Roberts, supported by Hart. Motion passed.

Staff Reports:

Mr. Czelusta submitted a written report of accomplishments through July.

Ms. Grimmer submitted a written report of activities to date.

Ms. Dehate submitted a written report of accomplishments through July.

Ms. Penny submitted a written report of accomplishments to date.

Mr. Randolph submitted a written report on current and upcoming efforts.

Commissioner Update: Mr. Baldwin informed the board that the Rugg Pond Steering Committee was changed from 11 members to 7 for expediency; a request for proposals is being drafted with help from an engineering firm to obtain a report on the cost of the several options for the dam: fix, enhance, or remove. There is no Federal or State money to repair the dam, but there is money available to remove it. COVID relief funds may not be allowed to be used on the dam; goal is to seek grants this winter to perform work identified in the RFP.

Friends of Conservation Update: Mr. Gilson shared that the friends group will host a meet-and-greet ice cream social at Railroad Square on August 24th at 7:00 pm; all are invited.

Grants Report: No word yet on the ReLeaf Michigan shade tree planting grant; Staff met with the Impact 100 group representatives for the NCT trailhead.

MACD Update: Ms. Hart reminded the board the MACD Region 3 meeting will be held September 10th at the Grand Traverse Conservation District – all are invited. MACD has started a newsletter worth checking out. The State Senate and House have passed budgets with an appropriation for conservation districts, but each has a different amount and the final amount will have to be negotiated.

Business:

The board reviewed the initial strategic plan document; more work is needed.

The board accepted the revised FY2020 financial statement; Motion by Roberts, supported by Hart, to adopt the Kalkaska Conservation District 2020 Appropriations Act resolution. All members present voted in favor. Chair Moses declared the resolution adopted.

Motion by Hart, supported by Roberts, to approve the 3rd draft FY2022 budget. Motion passed.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 6:37 p.m.

Minutes Respectfully Submitted,

Renee Penny/Mark Randolph, Recorder

Approved M I N U T E S

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING September 30, 2021

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Vice Chair Roberts at 6:06 p.m.

Attending Directors and Staff:

Sam Fahl, Director
Carol Hart, Secretary/Treasurer
Dennis Iott, Director
Dawn Moses, Chair (arrived @ 6:26)
John Roberts, Vice Chair
Robert Baldwin, commissioner liaison
Jim Pawlowicz, MDARD
Mark Randolph, District Manager
Renee Penny, Conservation Specialist
Monica Caster, District Conservationist – USDA/NRCS

Also in attendance: Danielle Fahl

Not in attendance:

Larry Czelusta, FAP Forester
Jodi Dehate, MAEAP Technician
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none.

Compliments: Mr. Randolph to Ms. Grimmer for well-run conservation tour and Mr. Fahl for his participation in the tour. Ms. Moses to Dawn Iott for her participation on the conservation tour. Mr. Baldwin to Mr. Randolph for his assistance to the county regarding Rugg Pond.

Disclosure of Conflict of Interest: none

Public Hearing: Vice Chair Roberts called the public hearing for the FY 2021 budget to order at 6:12 p.m. The board discussed the proposed final draft budget.
Vice Chair Roberts closed the public hearing at 6:15 p.m.

Motion to adopt the proposed final draft budget; by Iott supported by Hart. Passed.
Motion to adopt the FY 2021 Kalkaska Conservation District Appropriations Act; by Iott, supported by Hart. Vice Chair Roberts conducted a roll call vote. Ayes: Fahl, Hart, Iott, Roberts. Nays: none.
Absent: Moses. Vice Chair Roberts declared the resolution adopted.

Approval of Minutes: Motion to approve the August 17, 2021 minutes as presented; by Iott, supported by Hart. Motion passed.

Treasurer's Report and Payment of Bills: Motion by Hart, supported by Iott to accept the Treasurers Report for August, 2021 and to authorize payment of bills for September, 2021, in the amount of \$21,299.95 Motion passed.

Staff Reports:

Mr. Pawlowicz announced the State budget includes \$3 million for CDs, with about \$40,000 going to each district in the state. Details being worked out, but contract to arrive soon.

Mr. Czelusta submitted a written report of accomplishments through August.

Ms. Dehate submitted a written report of accomplishments through August.

Ms. Grimmer informed the board of her activities.

Ms. Penny updated the board on current projects.

Commissioner Update: Rugg Pond repair RFP drafted and being reviewed by county counsel; GFL will collect recycling while center staffing/operation is reviewed.

Friends of Conservation Update: The Friends group elected its first board of directors Tuesday, September 28.

Grants Report: Ms. Grimmer wrote and received a Wheels to Woods grant to fund the bus for the conservation tour. ReLeaf Michigan has awarded the DDA a grant of 20 trees and watering bags. Planting will be on October 30.

MACD Update: Ms. Hart reported 5 of 7 districts attended the Region 3 meeting. NACD is looking at group insurance for CDs. The fall conference will be held virtually November 8-10.

Business:

Mr Iott offered use of river cabin for board retreat. Mr. Randolph to create doodle poll for time. Staff to contact Mr. Feenstra for promotional materials for annual meeting. Mr. Randolph reported on discussion with MDARD regarding a FAP forester for CAKE region.

Natural River Applications: A permit application is in the works for the October meeting. No information at this time.

Correspondence: none

Meeting adjourned at 7:37 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder